

**DOVER RECREATION COMMISSION
REGULAR MEETING
THURSDAY, JULY 11, 2013
** Minutes ****

CALL TO ORDER: Chairman Victor Rodriguez called meeting to order as follows:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

PLEDGE OF ALLEGIANCE was recited by all.

ROLL CALL

Present: Chairman Rodriguez, Vice Chairwoman Garland, Commissioners Carmona and MacDonald.

Absent: Commissioners Bocchino, Fritch and Gori.

Also Present: Alderwoman Blackman

PUBLIC PORTION

MOTION: To suspend regular order of meeting and open the Public Portion and of the meeting was made by Chairman Rodriguez.

SECONDED BY: Vice Chairwoman Garland.

ALL IN FAVOR MOTION CARRIED

Chairman Rodriguez asked if anyone from the public wished to speak. No one came forward.

MOTION: To close Public Portion and return to regular order of meeting was made by: Chairman Rodriguez

SECONDED BY: Commissioner Carmona.

Roll call vote was taken – All voted yes.

ALL IN FAVOR MOTION CARRIED

APPROVAL OF MINUTES

MOTION: To approve Minutes of May 2013 Regular Meeting Minutes (as written) Was made by Chairman Rodriguez.

SECONDED BY: Commissioner Carmona.

Roll call vote was taken – All voted yes.

ALL IN FAVOR MOTION CARRIED

APPROVAL OF BILLS VOUCHER LIST

P.O. Number	Vendor	Description	Amount
13-01112	Mt Freedom Printing	Summer Brochures	\$ 394.00
13-01417	Safe Sports Training	First Aid Class - Summer Program	\$ 490.00
13-01234	Alice Gilbert	Start up cash - Fireworks	\$ 2000.00
13-01216	Nancy Hagerich	Senior Program - File Cabinet	\$ 60.00
13-01264	NJRPA	Membership dues - State Registration	\$ 340.00
13-01194	Radio City	Christmas Show Dec 9th 2pm show	\$ 1825.00
13-01124	Pocono Progressive	Bus for Lewis Morris Park trip	\$ 550.00
13-01103	R&R Trophy	Summer Rec Shirts for Staff & Children	\$ 662.50
13-01145	Summit Soundz	Outdoor Movie Package	\$ 2800.00
			\$9121.50

MOTION: To approve Bills/Voucher list was made by Chairman Rodriguez.
SECONDED BY: Commissioner MacDonald.
ALL IN FAVOR MOTION CARRIED.

Use of Facility Applications

Town Property – Approved at February meeting, pending fees and insurance before submitting to Town Administrator. Letter was sent with fee schedule advising them of the changes for 2013.

- 1) Beatriz Villada of Club Colombia has applied for use of Crescent Field Softball field, Small Soccer Field and Basketball Court on Saturday, July 20, 2013 from 8:00am to dusk for the annual Colombian Independence Festival. Will provide insurance and fees forthcoming. Letter sent to them advising of update of fees. **No response as of yet.**

Town Property - needs Approval this evening

- 1) Scott Mack, President of Dover Youth Football and Cheerleading has applied for use of Crescent Field Multi-purpose field on Mondays, Wednesdays, & Fridays from 5:30 to 8:00pm and Saturdays from 10am to 10pm from August 1 thru Nov 30, 2013. Also, King Field Complex, and Concession Stand and Meeting room Aug 1 thru Nov. 30, 2013, Mondays thru Fridays from 5:30pm to 8:00pm for practice and games.
- 2) Jeffrey Hoyt of Dover Strikers Soccer Association has requested use of Waterworks Field, and Crescent Field Multipurpose field from August 1, 2013 thru December 8, 2013 on Tuesdays, Thursdays from 5:00pm to 8:00pm and Sundays from 11:00am to 8:00pm for soccer practice and games.
- 3) Alex Lugo of 87 Beech St, Dover has applied for use of Water Works Park on Sunday, July 14, 2013 from 10am to dusk for picnic, insurance, security deposit and fees attached.
- 4) Maria Baker of 46 Maple Ave, Dover has applied for use of Water Works Park on Sunday, September 1, 2013 from 10am to dusk for a graduation, bbq. Insurance certificate attached. Fees submitted will be submitted upon approval.
- 5) William Woodhull of Dover Area Senior Citizens Association has requested use of Water Works Park for a Senior Citizen picnic on **Thursday, July 18; rain dates are July 25th and July 26th** from 11:00am to 2:00pm. Letter attached asking for waiver of fee. Insurance attached. (Summer Rec program is away on bus trips on the dates requested).
- 6) Michelle Vega of Dover Strikers Soccer has applied for use of Water Works Park ball field and Crescent field Large and Small Field with lights from 8/19/13 thru 11/30/13 (see attached list of dates and times) for soccer practice and games.
- 7) Michele Vega of Dover Strikers has applied for use of Dover High School soccer field. (see dates and times) for soccer practice and games.

Applications 1, 2, 6, & 7

MOTION: To give temporary approval pending meeting with sports groups and fee to be determined for use of lights – made by Chairman Rodriguez.
SECONDED BY: Vice Chairman Garland.
Roll call vote was taken – all voted yes.
ALL IN FAVOR MOTION CARRIED.

Applications 3 & 4

MOTION: To approve pending fees collected and insurance certificates
Made by Chairman Rodriguez

SECONDED BY: Vice Chairwoman Garland.

Roll call vote was taken.

ALL IN FAVOR MOTION CARRIED.

Application #5 – Dover Senior Citizens

MOTION: To approve application with no fee for use of park, pending we check past history
Made by Chairman Rodriguez

SECONDED BY: Vice Chairwoman Garland

Roll call vote was taken.

ALL IN FAVOR MOTION CARRIED

Reports - No Committee Reports

SPECIAL EVENTS:

SUMMER RECREATION PROGRAM Approximately 70 children are registered for the summer recreation program.

FIREWORKS/CONCERT: Total proceeds \$3299.20 from gate and \$2,300 received from donations.

SENIOR CITIZENS DAY PICNIC: Thursday, September 5th with rain date of Friday, September 6, 2013 Patriotic theme with **DJ Rocking Rod**. Chairman Rodriguez was to provide a quote from Picnics Unlimited.

Discussion took place regarding which caterer to hire. Recap of last meeting: NJ Bar & Grill has offered same price as last year. Nick is unavailable on Friday. Alderwoman Blackman and Chairman Rodriguez discussed the Senior Picnic Vendor decision will be made sometime next week. Alderwoman Blackman and Vice Chairwoman Garland will work on final quotes and submit to Town Administrator.

Correspondence

- 1) Letter from Mayor Dodd to Father Murray at Sacred Heart regarding lease of Sacred Heart Parish Hall for a Community Center for the Town of Dover.
- 2) Letter from William Woodhull of Dover Senior Citizen Association requesting waiver of user fee for picnic at Water Works Park.

Next Meeting will be held on Thursday, August 8, 2013 at 7:00pm.

Adjournment

MOTION: To adjourn made by Chairman Rodriguez.

SECONDED BY: Commissioner Carmona.

ALL IN FAVOR MOTION CARRIED

Respectfully submitted,

Alice Gilbert

Dover Recreation Commission Secretary